



MINIMUM STANDARDS

Racecourse Facilities and Amenities– NSW Greyhound Clubs

In accordance with the Greyhound Racing Act 2017 No 13, section 26 (1) (b)

GREYHOUND RACING NSW

Minimum Standards - Racecourse Facilities and Amenities – NSW Greyhound Clubs & Tracks

Introduction

In accordance with the Greyhound Racing Act 2017 No 13, section 26 (1) Greyhound Racing New South Wales (GRNSW) has developed minimum standards for the conduct of races and greyhound race meetings which will be required to be adhered to by all registered New South Wales (NSW) Greyhound Race Clubs.

In developing the minimum standards for Racecourse Facilities and Amenities at NSW Greyhound venues the following categories have been assessed.

- Photo Finish
- Judges Room and Broadcaster Facilities
- Photo Finish and Race Results Board
- Track Lighting
- Lure Driver Facility
- Stewards Room
- Stewards Viewing Areas & Camera Positions
- Kennels and Scales Area
- Wash Bays
- Vet Room Facility
- Swab Room
- Injured Greyhound Welfare
- Machinery and Equipment Storage
- Maintenance and Equipment

- Staff Facilities
- Public Viewing / Club Room / Dining and Seating Areas
- Safety Standards for Buildings including Public Facilities and Food Premises
- WHS and Environmental Management
- Vehicle and Trailer Parking

Compliance with other additional statutory requirements, remain the responsibility of each Greyhound Race Club.

Objectives

These minimum standards are designed to ensure the provision of a safe working environment for licensees and officials and safe and comfortable amenities for patrons, whilst also delivering quality facilities that provide adequate conditions for racing and adhere to animal welfare requirements.

GRNSW Audits

Each club will be required to complete a venue assessment of their venue and forward to GRNSW by the end of January each year. In addition to self-regulation by Clubs, GRNSW will conduct at a minimum, a yearly audit of each venue registered to conduct race meetings to assess compliance with these standards.

An audit may be conducted at any venue by GRNSW with or without prior notice to the relevant race club.

Non-Compliance with Minimum Standards

If a Race Club fails to, or cannot meet a minimum standard it must immediately notify GRNSW.

Within this notification it should provide full details of the area of non-compliance and what, if any, steps have been taken to remedy this issue.

Upon notification to GRNSW of non-compliance with the minimum standards, a review of the area of non-compliance will be undertaken and a report developed for consideration by GRNSW.

There will invariably be differing degrees on non-compliance and GRNSW will be required to undertake a risk assessment of each specific instance and determine the appropriate action. Once the risk assessment is finalised, the deficiencies in the minimum standards at a venue may be advised to the Club by way of a formal notice of a Breach issued by GRNSW. GRNSW will categorise each breach, and in the formal notice will advise which of the following outcomes will apply.

- Remedial actions and timelines set by GRNSW
- Suspension of affected services at the venue
- Transfer of race meetings to another Club or venue
- Cancellation or suspension of Club/venue license

Other Statutory Requirements

It is important to note that these minimum standards do not address compliance with other additional statutory requirements regarding the facilities at each venue, and that it is a requirement of each registered Race Club to ensure that all safety measures are in place and operating as intended in accordance with the relevant statutory requirements. Due to the complexity of these areas of compliance each Greyhound Race Club should take independent advice in this regard.

Areas of compliance will include, but are not limited to the following:

- Building Code of Australia, relevant State and Local Building requirements (e.g. Environmental Planning & Assessment Act)
- Occupational Health & Safety
- Liquor Licensing
- Food Safety
- Event management

Summary

GRNSW has taken a considerable period to develop minimum standards for Greyhound Race Clubs.

These minimum standards will ensure the effective management and sustainability of WH&S protocols for Greyhound Racing Clubs.

GRNSW is of the view that these standards deliver a realistic approach to WH&S throughout New South Wales and that those Race Clubs with a proactive approach to WH&S will have no problems achieving these standards.

Photo Finish, Judging Room and Broadcaster Facilities

Specifications	<p>The Photo Finish, Judges and Broadcaster Facilities are to provide:</p> <ul style="list-style-type: none">• Room to accommodate a minimum of one (1) judging staff which aligns with the surveyed finishing line.• Allocated area/room for the race broadcaster with the area/room to have full vision of the racetrack and semaphore board. Broadcast access to SKY Racing.• Allocated area/room for Camera operator, filming race with full vision of the racetrack and semaphore board• Judges Box bench is to have sufficient space to accommodate approved judging systems and support equipment in a manner which meets Work Health & Safety requirements• Power outlets, access points for IT equipment with surge protection and isolation on electrical switchboard to these outlets• Digital Video or later technology equipment operational for vision transmission• Ventilated• Fully enclosed covered facility with glass windows to provide clear vision of all start areas, racetrack and finish post (Ability to view entire circumference of the track)
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	<ul style="list-style-type: none"> • Photo Finish Equipment and Timing Equipment housed securely and in place for race meeting judges/officials • Table and Seating for judges and officials including race caller • Judges Monitors to include internal race replay monitor to ensure marks in running are captured and betting odds display • Broadcaster monitors to display NOP fluctuations, three TV's, Sky 1, Sky 2 • Communication Equipment/ 2 way radios or similar, for contact with stewards, lure driver, judges, broadcaster, lure driver and other officials • Photo Finish is to be a GRNSW approved and supplied digital system with colour digital line camera. <ul style="list-style-type: none"> - Bench for system with necessary IT and power outlets – minimum 15 degree angle to mirror box to allow for position of Finishlynx camera • Photo Finish equipment is to be tested by official (judge) prior to the first race at each race meeting • Safe access to photo finish area is to be provided to enable transportation of heavy equipment to Broadcast tower. (I.e. a pulley system to lift heavy equipment – equipment not to be carried on vertical ladders) • Broadcast Equipment including TV's Sky 1, Sky 2 for Race Caller <ul style="list-style-type: none"> - Ventilated with appropriate climate comfort (i.e. cooling/heating) • Fully enclosed covered facility with glass windows to provide clear vision of all start areas, racetrack and finish post (Ability to view entire circumference of the track) • Broadcaster work bench 1200mm (l) x 600mm (w) • Power outlets, access points for IT equipment • Communication Equipment for contact with stewards, lure driver, judges, broadcaster, lure driver and other officials
	<ul style="list-style-type: none"> • Phone or radio communication equipment for contact with stewards, lure driver, judges, broadcaster, lure driver and other officials • Appropriate climate comfort – I.e. air-conditioning

Presentation	<ul style="list-style-type: none"> • Mirror Box clean, undamaged and correctly aligned • Areas is to be presented clean and tidy for all race meetings • All areas to have annual pest management undertaken • All electrical equipment to be tested and tagged
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Photo Finish Mirror and Race Results Board

Specifications	<p>Photo Finish mirror is to provide the following:</p> <ul style="list-style-type: none"> • Mirror position to be surveyed (at least annually) to ascertain correct position for reflective image • Enough height to enable mirrored image of entire track, this height may vary depending on width of the track • The photo finish mirror must be inspected prior to race day to ensure that it is clean and has satisfactory operation and alignment • Sectional timing (operational, infrared beam OK, correctly calibrated). • Survey marks on inside and outside of track to enable realignment <p>Tracks conducting TAB race meetings must have electronic semaphore board displaying minimum 4 x placegetters, race time, margins and sectional times</p>
Presentation	<ul style="list-style-type: none"> • The Club must review the alignment of the mirror prior to race day and advise the steward in charge of the meeting if the alignment is not correct and how the non-alignment has been rectified before the race meeting commences

Track Lighting

Specifications	<p>Track lighting illumination levels/ intensity and uniformity.</p> <p>Track lights installed before 1 July 2020:</p> <ul style="list-style-type: none">• Vertical 500 lux (minimum)• Horizontal 500 lux (minimum)• Uniformity 0.8 (minimum) <p>Track lights installed after 1 July 2020:</p> <ul style="list-style-type: none">• Vertical 700 lux (minimum)• Horizontal 700 lux (minimum)• Uniformity 0.8 (minimum) <p>Photo Finish back lighting and front lighting required</p> <ul style="list-style-type: none">• Vertical 700 lux (minimum)• Horizontal 850 lux (minimum)
Presentation	All track lights to be maintained and operational. Serviced, cleaned and replaced as required

Lure Driver Facility

Specifications	<p>The Lure Drivers Facility is to provide the following:</p> <ul style="list-style-type: none">• Where a cable lure is installed the lure control are to have a 'dead man' – cut out switch to shut off power, ideally in two x separate locations to allow for emergency shutoff• Phone/Radio Communication (for contact with judges, broadcaster, track staff, Stewards, officials etc.)• Access points to IT if applicable• Well ventilated
Presentation	<ul style="list-style-type: none">• This area is to be presented clean and tidy for all race meetings.

Stewards Room

Specifications	<p>Steward rooms are to provide for the following specifications.</p> <ul style="list-style-type: none">• Table and seating to comfortably facilitate a minimum of 4 people• Communication to judge• Lockable cabinet to suit steward requirements• Refrigerator to store swab samples (only). Note: no other items are to be store to avoid risk of contamination• Minimum of two televisions and DVD player• Multiple power outlets, Access points for IT• Appropriate climate comfort - I.e. Air-conditioned
Presentation	<ul style="list-style-type: none">• This area is to be presented safe, clean and tidy for all race meetings

Stewards Viewing & Camera positions

Specifications	<p>Towers for Stewards and Cameras to meet the following:</p> <ul style="list-style-type: none">• Australian standard 1657 – 1992• Provide viewing above track level• Provide a head-on view to the home straight, back straight and lateral viewing of track• Access points for IT
Presentation	<ul style="list-style-type: none">• This area is to be presented clean and tidy for all race meetings

Kennel & Scales Area

Specifications	<p>Kennels Building is to provide the following:</p> <ul style="list-style-type: none"> • Restricted secure access with appropriate signage in place • Non Slip concrete flooring • Access to clean fresh water • Air-Conditioned • Appropriate illumination to allow easy viewing inside individual kennels <p>Greyhound Kennels</p> <ul style="list-style-type: none"> • Single kennels 1050 mm to 1200 mm (l) x 900mm – 1200mm (h) x 800mm – 900mm (w). (no stacking) – (applies to all kennels installed at racetracks that are constructed/installed after 1 July 2020). • Kennel bays preferably to be reasonably sound proofed. • Refrigerated air-conditioning installed, operational and capable of maintaining temperatures in line with the hot weather policy. • Appropriate heating (where required) and installed for use in kennels during colder months. • Floors to have drainage for cleaning and drainage of effluent. • Kennel bays and flooring to be non-slip and impervious. • Thermometer to be present, accurately measuring and clearly displaying temperature in the kennel bays • The vet ramp should be made of non-slip material • CCTV to be present in each kennel bay • 11 kennel bays to be provided (kennels constructed/installed at racetracks before 1 July 2020) • 12 kennel bays to be provided (kennels constructed/installed at racetracks after 1 July 2020)
Presentation	<ul style="list-style-type: none"> • All kennel areas to be kept clean and tidy and disinfected for all race meetings • Emptying area to be kept hygienically clean at all times • Scales are to be checked prior to each race meeting and calibration certificate on display.

Wash Bays

Specifications	<ul style="list-style-type: none">• 8 individual wash bays• Cool potable running water• Non- Slip floor
Presentation	<ul style="list-style-type: none">• Bays to be kept clean and tidy for all race meetings. Regular cleaning of drains to prevent blockage due to sand; hair etc.

Vet Room

Specifications	<p>The Vets Room is to provide the following:</p> <ul style="list-style-type: none">• Separate clean and well-lit room exclusively for veterinary treatment• Examination table to have non-slip matting (rubber or other suitable material that is impervious)• Hot/cold running water• Sound proof (preferred)• Lockable bar fridge for storage of medications with an appropriate key register• Freezer storage• Minimum of one (1) suitable holding cage for a greyhound• Safe for medications as well as lockable cupboards for storage with an appropriate key register• Sturdy examination light with movable flexible head• IT connection (s) and internal telephone link to stewards/officials.• TAB tracks - Sky TV monitor(s)• CCTV for monitoring of all kennel bays and swabbing area
Presentation	<ul style="list-style-type: none">• The vet room is to be kept clean and tidy with all tables and surfaces disinfected/ sanitised and checked for cleanliness prior to each race meeting.

Swab Room

Specifications	A swabbing room is to be provided, the room must be:
	<ul style="list-style-type: none">• Separate clean, well lit room• CCTV• Running water• Bench space for samples• Hand Basin• Appropriate signage in place (i.e. Wash Hands; No Smoking/eating/drinking)
Presentation	<ul style="list-style-type: none">• The Swab room is to be kept clean and disinfected at all times and checked for cleanliness prior to each race meeting. Refer to policy procedure guide for more information.

Injured Greyhound Welfare

Specifications	TAB Clubs to have a fully serviced emergency injury response buggy and nominated driver, strategically placed for immediate action when required. In the event that the cart/buggy is inoperable or at a Non TAB track a stretcher must be provided to accommodate injured greyhounds. Quick access to first aid materials (i.e. bandages) must also be provided
Presentation	The emergency response buggy must be kept, serviced fully charged and cleaned and be available for all race meetings and trials. The emergency stretcher must also be kept clean and be in place for all race meetings and trials. First aid kit to be kept stocked.

Machinery and Equipment Storage

Specifications	The Machinery and equipment shed will provide: <ul style="list-style-type: none">• Covered lockable enclosed storage shed to safely store all track machinery and equipment, protecting it from the elements
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	<ul style="list-style-type: none"> • Lockable cabinets and storage compartments for chemical and other dangerous goods (i.e. fertiliser/ fuels, gas containers etc.) • Power outlets
Presentation	<ul style="list-style-type: none"> • The shed and all storage areas are to be kept clean at all times, free of dust and clutter and must not contain any non-racing related equipment, machinery or infrastructure

Maintenance & Equipment

Specifications	<p>Equipment</p> <ul style="list-style-type: none"> • All equipment is kept in full working order at all times and complies with all safety requirements <p>WH&S</p> <ul style="list-style-type: none"> • All operators are trained to operate all equipment in accordance with standard procedures and WH&S requirements. • Operators protect themselves and others in the operating area by applying safe work practices and designated personal protective equipment (PPE). • All electrical equipment is tested and tagged as per WorkCover NSW requirements <p>Risk Assessments</p> <ul style="list-style-type: none"> • Risk Assessments and Safe Work Method Statements (SWMS) are maintained and used in the operation of all equipment
Presentation	<ul style="list-style-type: none"> • All equipment is serviced in accordance with the Club's programmed maintenance schedule

Staff Facilities

Specifications	<p>WH&S</p> <ul style="list-style-type: none"> • All equipment is stored in a safe, orderly manner that satisfies WH&S requirements. • Access to workshop, tools and equipment is restricted to employees authorised by the Club's WH&S policy.
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Presentation	<ul style="list-style-type: none"> • All areas are kept secure, clean and tidy at all times • The maintenance compound is swept and kept clean of debris regularly
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Public Viewing Areas and Main Club Room including Dining and Seating Areas

Specifications	<p>The public viewing club room areas are to provide the following</p> <ul style="list-style-type: none"> • Facility that is fully compliant with safety measures in place and operating as intended in accordance with the relevant statutory requirements • Appropriate signage – I.e. emergency exits, lights etc. • An area which allows stakeholders to get out of elements (sun/rain/wind etc.) • Clubhouse style facility, preferably air-conditioned • All room Décor presented clean and safe • Clubhouse to be illuminated • Indoor and outdoor sound system for public announcements and race broadcast • Television monitors to cater for local, Sky 1, Sky 2 race viewing and all TAB betting displays • Power outlets to cater for room requirements • Access points for IT in betting and any internal office areas • Provision of catering in line with appropriate regulation, licensing and health and safety requirements • Safe, clean seating and dining areas • TAB tracks - Secure room (s) for Betting terminals and TAB operators • Toilets, the number/ type in accordance with relevant Local Government/ State Health regulations
Presentation	<p>All public facility areas to be kept clean and tidy for all race meetings</p> <ul style="list-style-type: none"> • Kitchens, dining & servery areas and toilet facilities to be kept hygienically clean at all times
	<ul style="list-style-type: none"> • All electrical appliances and equipment to be annually tested and tagged • All outside areas are to be regularly maintained to a good, aesthetically pleasing standard at all times

Safety Standards for Buildings including Public Facilities & Food Premises

Specifications	<p>Race Clubs (as owner/occupier/controller) are responsible for maintaining their premises as a safe environment.</p> <ul style="list-style-type: none"> • Clubs are required to ensure that all safety measures are in place and operating as intended in accordance with statutory mandate • Clubs are required to conduct a Building Services Compliance & Audit every three (3) years with annual compliance and audit checks undertaken where and area is identified for key works. GRNSW to provide Clubs with Compliance and Audit templates. • A systems and facilities audit report is prepared annually by a suitably qualified person verifying that the inspection records of the Club for the period comply with the standards • The annual systems & facilities audit report contains a current dilapidation report and verifies that all buildings & services comply with BCA requirements • A current Verification Certificate is in place confirming that all essential safety measures have been maintained to the relevant standard and are operating to the required level of performance.
Presentation	<ul style="list-style-type: none"> • Maintain premises as a safe environment

WH&S and Environmental

Specifications	Work Health and Safety
	<ul style="list-style-type: none"> • The Club retains staff with current industry certification to train colleagues in WH&S or engages local WorkCover NSW-accredited training resources for the purpose. <p>Environmental</p> <ul style="list-style-type: none"> • The Club has in place an Environmental Management System (EMS) satisfying relevant statutory legislation

Vehicle/trailer Parking Areas

Specifications	Clubs must provide parking areas for the general public and participants to include the following: <ul style="list-style-type: none">• Public Parking area clearly marked and signed and well-lit for safe access and egress• TAB race tracks conducting night racing to ensure parking areas are illuminated• Participant Parking for vehicles and trailers – area must be clearly marked and signed and well lit for safe access and egress• Areas for greyhound to disembark from trailers is to be grassed
Presentation	<ul style="list-style-type: none">• Areas to be kept clean and tidy free of rubbish and weeds