

Schedule 3

Delegation levels:

Level	Delegated Positions
Level 1	Chief Executive Officer
Level 2	General Counsel
Level 3	Manager (or equivalent, including Senior Manager and Director)

Delegations:

Description of Delegated Function	Level 1	Level 2	Level 3
Legal Delegations			
Contracts Authority to enter into and sign contracts Must be: <ul style="list-style-type: none"> • Within the approved annual GRNSW operating budget • For a maximum contract term of two (2) years (<i>excluding contracts under the ordinary course of business such as lease of motor vehicles, plant and equipment</i>) 	✓ (subject to obtaining General Counsel legal advice before signing authorisation)	X	X
Contracts – legal and/or forensic services Authority to enter into and sign contracts in respect of legal and/or forensic services	✓	✓	X
Deeds Authority to execute deeds. <i>Note: Delegation must be jointly exercised by the General Counsel and Chief Executive Officer.</i>	✓	✓	X
External Lawyers Appoint and manage external lawyers to represent GRNSW within budget	✓ (in consultation with General Counsel)	✓	X
Litigation Commence litigation and/or alternative dispute resolution for any GRNSW matter where GRNSW is a plaintiff or defendant	✓ (in consultation with General Counsel)	X	X
Litigation	X	✓	X

Description of Delegated Function	Level 1	Level 2	Level 3
Authority to represent GRNSW in all legal matters concerning GRNSW including all courts and appeal tribunals			
Settlement Settle court, legal or other proceedings that bind GRNSW	X	✓ (on instruction from the Chief Executive Officer)	X
Subpoenas, summons, writs, searches, warrants Accepting service of court processes or subpoena on behalf of GRNSW	X	✓	X
Section 21(1)(a)(ii) Cancel the registration of a trial track <i>(Preserved from the Greyhound Racing Act 2009 in accordance with clause 5 of Schedule 4 of the Greyhound Racing Act 2017.</i>	✓	X	X
Governance Delegations			
Greyhound Racing Rules Propose amendments to Greyhound Racing Rules to the Greyhound Welfare & Integrity Commission	✓	✓ (on instruction from the Chief Executive Officer)	X
Companies, foundations Appoint directors or other GRNSW representatives to controlled or other affiliated entities	✓	X	X
Companies, foundations Approve the establishment and/or winding up of related controlled entities, companies and foundations of GRNSW	✓	X	X
Companies, foundations Approve GRNSW or its representatives becoming a member/shareholder of a not for profit entity	✓	X	X
Corporate identity Approve registration or deregistration of a business name under which GRNSW conducts a business	✓	X	X
Corporate identity Approve the use of GRNSW name and logo	✓	✓	✓

Description of Delegated Function	Level 1	Level 2	Level 3
	(subject to obtaining General Counsel legal advice)		(subject to obtaining General Counsel legal advice)
Governance documents Approve: <ul style="list-style-type: none"> • GRNSW policies • GRNSW guidance notes • GRNSW procedures 	✓ (subject to obtaining General Counsel legal advice)	X	X
Insurance Approve insurance arrangements	✓ (subject to obtaining General Counsel legal advice)	X	X
Internal Audit Approve appointment of internal auditors	✓	X	X
Marketing Approve marketing material	✓ (subject to obtaining General Counsel legal advice)	X	✓ (subject to obtaining General Counsel legal advice)
Media Approve: <ul style="list-style-type: none"> • The issue of official GRNSW media releases • Official GRNSW responses to media requests for information 	✓ (subject to obtaining General Counsel legal advice)	X	✓ (subject to obtaining General Counsel legal advice)
Privacy and GIPA GRNSW Privacy Officer and GIPA Officer	X	✓	X
Proper Officer Proper Officer for GRNSW and GAP NSW Ltd	X	✓	X